

I. Permittee Information	
Permittee Name City of Kelso	Permittee Coverage Number WAR045010
Contact Name Van McKay, P.E.	Phone Number 360-423-6590
Mailing Address P.O. Box 819	
City Kelso	State Zip + 4 WA 98626-0078
Email Address vmckay@kelso.gov	

II. Regulated Small MS4 Location							
Jurisdiction City of Kelso	Entity Type: Check the box that applies <table border="1"> <thead> <tr> <th>County</th> <th>City/Town</th> <th>Other</th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;">X</td> <td></td> </tr> </tbody> </table>	County	City/Town	Other		X	
County	City/Town	Other					
	X						
Major Receiving Water(s) Cowlitz and Coweeman Rivers							

III. Relying on another Governmental Entity	
<p>If you are relying on another governmental entity to satisfy one or more of the permit obligations, list the entity and briefly describe the permit obligation(s) they are implementing on your behalf below. <i>Attach a copy of your agreement with the other entity to provide additional detail.</i></p>	
Name of Entity:	Permit Obligation(s):

IV. Certification

All annual reports must be signed and certified by the responsible official(s) of permittee or co-permittees. Please print and sign this page of the reporting form and mail it (with an original signature) to Ecology at the address noted below. An electronic signature will not suffice.

I certify under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that Qualified Personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for willful violations.

Name	<u>Edward Lukas</u>	Title	<u>City Manager</u>	Date	<u>3/30/2011</u>
Name	_____	Title	_____	Date	_____
Name	_____	Title	_____	Date	_____
Name	_____	Title	_____	Date	_____
Name	_____	Title	_____	Date	_____

PLEASE indicate reporting year and your jurisdiction in Line 1, above.

PLEASE refer to the INSTRUCTIONS tab for assistance filling out this table.

NOTE: Items that have future compliance dates must still be answered to indicate status.

NOTE: For clarification on how to answer questions, place cursor over cells with red flags.

NOTE: Highlighted items indicate requirements that are due in 2010.

PLEASE review your work for completeness and accuracy. Save this worksheet as you go!

Question	Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
1. Attached annual written update of Permittee's Stormwater Management Program (SWMP), including applicable requirements under S5.A.2 and S9?	Y		A copy of the SWMP, updated March 31, 2010, can be found online at http://stormwater.kelso.gov	The City of Kelso Phase II Municipal Stormwater Mangement Program (SWMP) is attached.
2. Attached a copy of any annexations, incorporations or boundary changes resulting in an increase or decrease in the Permittee's geographic area of permit coverage during the reporting period, and implications for the SWMP as per S9.E.3?	NA		No annexations within the City of Kelso in 2010.	
3. Implemented an ongoing program for gathering, tracking, maintaining, and using information to evaluate SWMP development, implementation and permit compliance and to set priorities? (S5.A.3)	Y		The City of Kelso is using computer software to track and manage development of the SWMP.	
4. Began tracking costs or estimated costs of the development and implementation of the SWMP? (Required no later than January 1, 2009, S5.A.3.a)	Y		The City of Kelso is currently tracking staff time and consultant costs required to develop and implement the SWMP.	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
5. SWMP includes an education program aimed at residents, businesses, industries, elected officials, policy makers, planning staff and other employees of the Permittee? <i>(Required to begin by February 15, 2009, S5.C.1)</i>	Y			
6. Distributed appropriate information to target audiences identified in the area served by the MS4? <i>(Required to begin by February 15, 2009, S5.C.1.a)</i>	Y		The City of Kelso mailed an updated "Solution to Pollution" brochure to all utility customers in the City for educational purposes.	The Solution to Stormwater Pollution brochure
7. Tracked the types of public education and outreach activities implemented. <i>(Required to begin by February 15, 2009, S5.C.1.c)</i>	Y			
7b. Number of activities implemented:		12		
8. Measured the understanding and adoption of the targeted behaviors among at least one targeted audience in at least one subject area. <i>(Required to begin by February 15, 2009, S5.C.1.b)</i>	Y		Second telephone survey performed in November and December. See the "Stormwater Market Research Report," 2nd survey, at http://stormwater.kelso.gov .	
9. Provided opportunities for the public to participate in the decision making processes involving the development, implementation and updates of the Permittee's SWMP? <i>(Required by February 15, 2008, S5.C.2.a)</i>	Y		Held five Kelso Stormwater Advisory Committee (KSAC) meetings.	
10. Developed and implemented a process for public involvement and consideration of public comments on the SWMP? <i>(Required by February 15, 2008, S5.C.2.a)</i>	Y		The City previously established the KSAC; meetings have been held with opportunity for public comments on the SWMP.	

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
11.	Made the most current version of the SWMP available to the public. (S5.C.2.b)	Y		The current version of the SWMP, updated March 31, 2010, is on the City's stormwater website at http://stormwater.kelso.gov .	
12.	Posted the SWMP and latest annual report on your website. (S5.C.2.b)	Y		The current version of the SWMP, updated March 31, 2010, is on the City's stormwater website at http://stormwater.kelso.gov .	
12b.	NOTE website address in <i>Attachment</i> field:				http://stormwater.kelso.gov
13.	Initiated or implemented an ongoing program to detect and remove illicit connections and illegal discharges into the Permittee's MS4? (Required August 19, 2011, S5.C.3)	NA			
14.	Developed and currently maintain a map of your MS4? (Required by February 16, 2011, S5.C.3.a)	NA			
14b.	Initiated a program to develop and maintain a map of all connections to the MS4 authorized or allowed by the Permittee after the Permit effective date? (S5.C.3.a.ii)	Y		The City has hired a consultant that is developing a GIS relational database and a stormwater map that will include stormwater connections.	
15.	Map shows the location of all known municipal separate storm sewer outfalls, receiving waters and structural stormwater BMPs owned, operated, or maintained by the Permittee? (Required by February 16, 2011, S5.C.3.a.i)	NA			
16.	Map shows all storm sewer outfalls with a 24 inch nominal diameter or larger, or an equivalent cross-sectional area for non-pipe systems and includes tributary conveyances, associated drainage areas and land use? (Required by February 16, 2011, S5.C.3.a.i)	NA			

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
17.	Map shows geographic areas served by the Permittee's MS4 that do not discharge stormwater to surface waters? (<i>Required</i> by February 16, 2011, S5.C.3.a.iii)	NA			
18.	Map has been made available upon request? (S5.C.3.a.iv)	N		A request for the map has not been made. The City's current stormwater map is located on its website at http://stormwater.kelso.gov .	
19.	Developed and implemented regulatory actions necessary to effectively prohibit non-stormwater, illicit discharges into the Permittee's MS4? (<i>Required</i> by August 15, 2009, S5.C.3.b)	Y		The City adopted an illicit discharge ordinance on August 18, 2009. Ordinance No. 09-3713 IDDE (Illicit Discharge - Stormwater Utility), find at http://stormwater.kelso.gov	
20.	Developed and implemented an ongoing program to detect and address non-stormwater illicit discharges, including spills, and illicit connections into the Permittee's MS4? (<i>Required</i> by August 19, 2011, S5.C.3.c)	NA			
21.	Developed procedures for locating priority areas likely to have illicit discharges, including at a minimum: evaluating land uses and associated business/industrial activities present; areas where complaints have been registered in the past; and areas with storage of large quantities of materials that could result in illicit discharges, including spills? (<i>Required</i> by August 19, 2011, S5.C.3.c.i)	NA			

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
22. Implemented field assessment activities, including visual inspection of priority outfalls identified during dry weather, and for the purposes of verifying outfall locations, identified previously unknown outfalls, and detected illicit discharges? (<i>Required</i> by August 19, 2011, S5.C.3.c.ii)	NA			
23. Prioritized receiving waters for visual inspection? (<i>Required</i> by February 16, 2010, S5.C.3.c.ii)	Y			
24. Conducted field assessments for three high priority water bodies? (<i>Required</i> by February 16, 2011, S5.C.3.c.ii)	NA			
25. Conducted field assessments on at least one high priority water body? (<i>Required</i> annually after February 16, 2011, S5.C.3.c.ii)	NA			
26. Developed and implemented procedures for characterizing the nature of, and potential public or environmental threat posed by, any illicit discharges found by or reported to the Permittee? (<i>Required</i> by August 19, 2011, S5.C.3.c.iii)	NA			
27. Developed and implemented procedures for tracing the source of an illicit discharge; including visual inspections, and when necessary, opening manholes, using mobile cameras, collecting and analyzing water samples, and/or other detailed inspection procedures? (<i>Required</i> by August 19, 2011, S5.C.3.c.iv)	NA			

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
28.	Developed and implemented procedures for removing the source of the discharge, including notification of appropriate authorities; notification of the property owner; technical assistance for eliminating the discharge; follow-up inspections; and escalating enforcement and legal actions if the discharge is not eliminated? (<i>Required</i> by August 19, 2011, S5.C.3.c.v.)	NA			
29.	Informed public employees, businesses, and the general public of hazards associated with illegal discharges and improper disposal of waste? (<i>Required</i> by August 19, 2011, S5.C.3.d)	NA			
30.	Distributed appropriate information to target audiences identified pursuant to S5.C.1? (<i>Required</i> by August 19, 2011, S5.C.3.d.i)	NA			
31.	Publicized a hotline or other local telephone number for public reporting of spills and other illicit discharges? (<i>Required</i> by February 15, 2009, S5.C.3.d.ii)	Y			
31b.	Number of hotline calls received:		13	This number includes both hotline calls and internal communications.	
31c.	Number of follow-up actions taken in response to calls:		12	Follow up actions were taken on all hotline calls.	
32	Maintained a hotline or other reporting number for public reporting of illicit discharges, including spills? (<i>Required</i> by February 15, 2009, S5.C.3.d.ii)	Y			
32b.	NOTE hotline number in <i>Comments</i> field	y		Kelso Hotline: 423-6590; Longview/Kelso Hotline: 578-0900.	

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
33	Tracked the number of illicit discharges, including spills, identified? (<i>Required by August 19, 2011, S5.C.3.e</i>)	NA			
33b.	Number of illicit discharges identified:		0		
34	Tracked the number of inspections made for illicit connections? (<i>Required by August 19, 2011, S5.C.3.e</i>)	NA			
34b.	Number of inspections:		0		
35	Received feedback from IDDE public education efforts? (<i>Required by August 19, 2011, S5.C.3.e</i>)	NA			
36	Attached report on IDDE public education efforts? (<i>Required by August 19, 2011, S5.C.3.d, S5.C.3.e</i>)	NA			
37	Municipal field staff responsible for identification, investigation, termination, cleanup, and reporting of illicit discharges, improper disposal and illicit connections are trained to conduct these activities? (<i>Required by August 15, 2009, S5.C.3.f.i</i>)	Y		Staff trained in 2009	
37b.	Number of trainings provided:		0		
37c.	Number of staff trained:		0		
38	Provided follow-up training as needed to address changes in procedures, techniques or requirements? (<i>Required by August 15, 2009, S5.C.3.f.i</i>)	Y		No changes in procedures, techniques, or requirements so no follow-up training.	
38b.	Number of trainings provided:		0		
38c.	Number of staff trained:		0		

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
39 Developed and implemented an ongoing training program on the identification of an illicit discharge/connection, and on the proper procedures for reporting and responding to the illicit discharge/ connection for all municipal field staff, which, as part of their normal job responsibilities, might come into contact with or otherwise observe an illicit discharge or illicit connection to the storm sewer system? <i>(Required by February 16, 2010, S5.C.3.f.ii.)</i>	Y			
39b. Number of trainings provided:		6		
39c. Number of staff trained:		34		
40 Developed, implemented and enforced a program to reduce pollutants in stormwater runoff to a regulated small MS4 from new development, redevelopment and construction site activities? <i>(Required by February 16, 2010, S5.C.4)</i>	Y		Adopted a stormwater management ordinance, No. 10-3727, on March 16, 2010 and refined the Kelso Engineering Design Manual. http://stormwater.kelso.gov	Ordinance No. 10-3727 Stormwater Management
41 Applied stormwater runoff program to all sites that disturb a land area 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale? <i>(Required by February 16, 2010, S5.C.4)</i>	Y		Adopted a stormwater management ordinance, No. 10-3727, on March 16, 2010 and refined the Kelso Engineering Design Manual. http://stormwater.kelso.gov	
42 Applied stormwater runoff program to private and public development, including roads? <i>(Required by February 16, 2010, S5.C.4)</i>	Y		Adopted a stormwater management ordinance, No. 10-3727, on March 16, 2010 and refined the Kelso Engineering Design Manual. http://stormwater.kelso.gov	

Question	Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
43 Applied the Technical Thresholds in Appendix 1 to all sites 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale? <i>(Required by February 16, 2010, S5.C.4)</i>	Y		Adopted a stormwater management ordinance, No. 10-3727, on March 16, 2010 and refined the Kelso Engineering Design Manual. http://stormwater.kelso.gov	
44 Adopted and implemented regulatory mechanism (such as an ordinance) necessary to address run-off from new development, redevelopment and construction site activities? <i>(Required by February 16, 2010, S5.C.4.a)</i>	Y		Adopted a stormwater management ordinance, No. 10-3727, on March 16, 2010 and refined the Kelso Engineering Design Manual. http://stormwater.kelso.gov	
45 Retained existing local requirements to apply stormwater controls at smaller sites or at lower thresholds than required pursuant to S5.C.4? <i>(S5.A.4)</i>	Y		Adopted a stormwater management ordinance, No. 10-3727, on March 16, 2010 and refined the Kelso Engineering Design Manual. http://stormwater.kelso.gov	
46 The ordinance or other enforceable mechanism includes the minimum requirements, technical thresholds, and definitions in Appendix 1 (or an equivalent approved by Ecology under the NPDES Phase I Municipal Stormwater Permit) for new development, redevelopment, and construction sites? <i>(Required by February 16, 2010, S5.C.4.a.i)</i>	Y		Adopted a stormwater management ordinance, No. 10-3727, on March 16, 2010 and refined the Kelso Engineering Design Manual. http://stormwater.kelso.gov	
47 The ordinance or other enforceable mechanism includes exceptions and variance criteria equivalent to those in Appendix 1? <i>(Required by February 16, 2010, S5.C.4.a.i., and Section 6 of Appendix 1)</i>	Y		Adopted a stormwater management ordinance, No. 10-3727, on March 16, 2010 and refined the Kelso Engineering Design Manual. http://stormwater.kelso.gov	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
48 Were exceptions or variances to the minimum requirements in Appendix 1 granted? <i>(Required by February 16, 2010, S5.C.4.a.i., and Section 6 of Appendix 1)</i>	N		No exceptions or variances were applied for.	
48b. If so, how many were granted?		0		
49 The ordinance or other enforceable mechanism includes a site planning process and BMP selection and design criteria that, when used to implement the minimum requirements in Appendix 1 (or equivalent approved by Ecology under the Phase I Permit) will protect water quality, reduce the discharge of pollutants to the maximum extent practicable and satisfy the State requirement under Chapter 90.48 RCW to apply all known, available and reasonable methods of prevention, control and treatment (AKART) prior to discharge? <i>(Required by February 16, 2010, S5.C.4.a.ii)</i>	Y		Adopted a stormwater management ordinance, No. 10-3727, on March 16, 2010 and refined the Kelso Engineering Design Manual. Find at http://stormwater.kelso.gov . The ordinance requires adherence to Ecology's Stormwater Management Manual for Western Washington for site planning process and design criteria.	Ordinance 10-3727, pg. 13
49b. Cite documentation to meet this requirement in <i>Attachment</i> field:	Y			Ordinance 10-3727, pg. 13, and KMC 13.09.060
50 The ordinance or other enforceable mechanism provides the legal authority, through the approval process for new development, to inspect private stormwater facilities that discharge to the Permittee's MS4? <i>(Required by February 16, 2010, S5.C.4.a.iii)</i>	Y		Adopted a stormwater management ordinance, No. 10-3727, on March 16, 2010. http://stormwater.kelso.gov	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
51 The ordinance or other enforceable mechanism allows non-structural preventive actions and source reduction approaches such as Low Impact Development (LID) Techniques to minimize the creation of impervious surfaces and minimize the disturbance of native soils and vegetation? (<i>Required</i> by February 16, 2010, S5.C.4.a.iv)	Y		Adopted a stormwater management ordinance, No. 10-3727, on March 16, 2010. http://stormwater.kelso.gov .	
52 If the ordinance or regulatory mechanism allows construction sites to apply the Erosivity Waiver in Appendix 1, Minimum Requirement #2, does it include appropriate, escalating enforcement sanctions for construction sites that provide notice to the Permittee of their intention to apply the waiver but do not meet the requirements (including timeframe restrictions, limits on activities that result in non-stormwater discharges, and implementation of appropriate BMPs to prevent violations of water quality standards) to qualify for the waiver? (If waiver is allowed, the qualification is <i>required</i> by February 16, 2010, S5.C.4.a.v)	Y			

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
53 Developed and implemented a permitting process to address runoff from new development, redevelopment and construction site activities with plan review, inspection, and enforcement capability? <i>(Required by February 16, 2010, S5.C.4.b)</i>	Y			
54 Applied permitting process to all sites that disturb a land area 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale? <i>(Required by February 16, 2010, S5.C.4.b)</i>	Y			
55 Reviewed Stormwater Site Plans for new development and redevelopment projects? <i>(Required by February 16, 2010, S5.C.4.b.i)</i>	Y		Kelso Village	
55b. Number of site plans reviewed during the reporting period:		1		
56 Inspected, prior to clearing and construction, all known development sites that have a high potential for sediment transport as determined through plan review based on definitions and requirements in Appendix 7 Determining Construction Site Sediment Potential? <i>(Required by February 16, 2010, S5.C.4.b.ii)</i>	NA		No construction.	
56b. Number of qualifying sites inspected prior to clearing and construction during the reporting period:		0		

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
57 Inspected construction-phase stormwater controls at all known permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls? (<i>Required</i> by February 16, 2010, S5.C.4.b.iii)	NA		No construction.	
57b. Number of sites inspected during the construction phase for the reporting period:		0		
58 Enforced as necessary based on the inspection at new development and redevelopment projects? (<i>Required</i> by February 16, 2010, S5.C.4.b.iii)	NA		No construction.	
58b. Number of enforcement actions taken during the reporting period:		0		
59 Inspected qualifying permitted development sites upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater controls such as stormwater facilities and structural BMPs? (<i>Required</i> by February 16, 2010, S5.C.4.b.iv and v)	NA		No construction.	
59b. Number of qualifying sites known during the reporting period:		0		
59c. Number of qualifying sites inspected during the reporting period:		0		
60 Verified a maintenance plan is completed and responsibility for maintenance is assigned for qualifying projects? (<i>Required</i> by February 16, 2010, S5.C.4.b.iv)	NA			

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
61	Enforced regulations as necessary based on the inspection? (<i>Required</i> by February 16, 2010, S5.C.4.b.iv)	NA		No construction.	
61b.	Number of enforcement actions taken during the reporting period:		0		
62	Developed and implemented an enforcement strategy to respond to issues of non-compliance with the regulations for qualifying projects? (<i>Required</i> by February 16, 2010, S5.C.4.b.vi)	Y		Adopted a stormwater management ordinance, No. 10-3727, on March 16, 2010. http://stormwater.kelso.gov	
63	Did the Permittee choose to allow construction sites to apply the Erosivity Waiver in Appendix 1, Minimum Requirement #2? (S5.C.4.b.vii)	Y			
63b.	If yes, how many waivers were allowed ?		0		
64	Developed and implemented a long-term operation and maintenance (O&M) program for post-construction stormwater facilities and BMPs? (<i>Required</i> by February 16, 2010, S5.C.4.c)	Y		Adopted a stormwater management ordinance, No. 10-3727, on March 16, 2010. http://stormwater.kelso.gov	
65	Adopted an ordinance or other regulatory mechanism that clearly identifies the party responsible for maintenance, requires inspection of facilities and establishes enforcement procedures? (<i>Required</i> by February 16, 2010, S5.C.4.c.i)	Y		Adopted a stormwater management ordinance, No. 10-3727, on March 16, 2010. http://stormwater.kelso.gov	
66	Inspected post-construction stormwater controls, including structural BMPs, at new development and redevelopment projects? (<i>Required</i> by February 16, 2010, S5.C.4.c)	NA			

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
66b.	Number of sites inspected during the reporting period:		0		
66c.	Number of structural BMPs inspected during the reporting period:		0		
66d.	Number of enforcement actions taken during the reporting period:		0		
67	Established maintenance standards that are as protective, or more protective, of facility function as those specified in Chapter 4 of Volume V of the 2005 Stormwater Management Manual for Western Washington ? (<i>Required</i> by February 16, 2010, S5.C.4.c.ii)	Y			
68	Performed timely maintenance as per S5.C.4.c.ii? (<i>Required</i> by February 16, 2010, S5.C.4.c.ii)	NA		No stormwater facilities constructed for sites over an acre yet, therefore no maintenance.	
68b.	Attached documentation of any maintenance delays. (<i>Required</i> by February 16, 2010, S5.C.4.c.ii)	NA			
69	Established program to annually inspect all stormwater treatment and flow control facilities (other than catch basins) permitted by the Permittee according to S5.C.4.b. unless there are maintenance records to justify a different frequency? (<i>Required</i> by February 16, 2010, S5.C.4.c.iii)	Y			
70	If using reduced inspection frequency, Attached documentation as per S5.C.4.c.iii? (<i>Required</i> by February 16, 2010, S5.C.4.c.iii)	NA			

Question	Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
71	Inspected all new stormwater treatment and flow control facilities owned or operated, including catch basins, for new residential developments that are a part of a larger common plan of development or sale, every 6 months during the period of heaviest house construction (i.e., 1 to 2 years following subdivision approval) to identify maintenance needs and enforce compliance with maintenance standards as needed? (<i>Required</i> by February 16, 2010, S5.C.4.c.iv)	NA		
71b.	Number of facilities inspected during the reporting period:	0		
72	Implemented a procedure for keeping records of inspections and enforcement actions by staff, including inspection reports, warning letters, notices of violations, other enforcement records, maintenance inspections and maintenance activities? (<i>Required</i> by February 16, 2010, S5.C.4.d)	Y		
73	Provided copies of the Notice of Intent for Construction Activity and Notice of Intent for Industrial Activity to representatives of proposed new development and redevelopment? (S5.C.4.e)	Y		

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
74 All staff responsible for implementing the program to control stormwater runoff from new development, redevelopment, and construction sites, including permitting, plan review, construction site inspections, and enforcement were trained to conduct these activities? <i>(Required by February 16, 2010, S5.C.4.f)</i>	Y			
74b. Number of trainings provided:		1		
74c. Number of staff trained:		1		
75 Developed and implemented an operations and maintenance (O&M) program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations? <i>(Required by February 16, 2010, S5.C.5)</i>	Y			
76 Adopted maintenance standards as protective, or more protective, of facility function as those specified in Chapter 4 of Volume V of the 2005 <i>Stormwater Management Manual for Western Washington</i> ? <i>(Required by February 16, 2010, S5.C.5.a)</i>	Y			
77 Performed timely maintenance as per S5.C.5.a.ii? <i>(Required by February 16, 2010, S5.C.5.a.ii)</i>	Y			
77b. Attached documentation of any maintenance delays. <i>(Required by February 16, 2010, S5.C.5.a.ii)</i>	NA			

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
78	Designed a program to annually inspect and maintained all stormwater treatment and flow control facilities (other than catch basins)? <i>(Required by February 16, 2010, S5.C.4.c.iii)</i>	Y		Initiated a program and will continue to develop by end of permit.	
78b.	Number of known facilities:		3		
78c.	Number of facilities inspected during the reporting period:		0		
79	If using reduced inspection frequency, Attached documentation as per S5.C.5.a.ii? <i>(Required by February 16, 2010, S5.C.5.b)</i>	NA			
80	Conducted spot checks of stormwater facilities after major storms? <i>(Required by February 16, 2010, S5.C.5.c)</i>	N		No reports of stormwater flooding at facilities.	
80b.	Number of known facilities:		3		
80c.	Number of facilities inspected during the reporting period:		0		
81	Inspected municipally owned or operated catch basins at least once before the end of the Permit term? <i>(Required by February 16, 2010, S5.C.5.d)</i>	Y		Inspections performed as part of as-built data gathering effort for GIS relational database development.	
81b.	Number of known catch basins:		1144		
81c.	Number of inspections:		21		
81d.	Number of catch basins cleaned:		50	This number is approximate.	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
82 Established and implemented practices to reduce stormwater impacts associated with runoff from streets, parking lots, roads or highways owned or maintained by the Permittee, and road maintenance activities conducted by the Permittee? <i>(Required by February 16, 2010, S5.C.5.f)</i>	Y			
83 Established and implemented policies and procedures to reduce pollutants in discharges from all lands owned or maintained by the Permittee and subject to this Permit, including but not limited to: parks, open space, road right-of-way, maintenance yards, and stormwater treatment and flow control facilities? <i>(Required by February 16, 2010, S5.C.5.g)</i>	Y		As part of the procedures, a Nutrient, Integrated Pest Management and Herbicide Plan was drafted and is attached.	City of Kelso Nutrient, Integrated Pest Management and Herbicide Plan
84 Implemented an operations and maintenance (O&M) program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations? <i>(Required by February 16, 2010, S5.C.5.h.)</i>	Y			
84b. Number of trainings provided:		2		
84c. Number of staff trained:		21		

Question	Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
85 Implemented a Stormwater Pollution Prevention Plan (SWPPP) for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the Permittee in areas subject to this Permit that are not required to have coverage under the Industrial Stormwater General Permit? (Required by February 16, 2010, S5.C.5.i)	Y		A SWPPP was drafted for the Operations maintenance facility and is attached.	Operations Maintenance Facility Stormwater Pollution Prevention Plan
86 Is there an approved Total Maximum Daily Load (TMDL) applicable to stormwater discharges from a MS4s owned or operated by the Permittee?	N			
87 Complied with the specific requirements identified in Appendix 2? (S7.A)	NA			
88 Attached status report of TMDL implementation? (S7.A)	NA			
89 Where monitoring was required in Appendix 2, did you conduct the monitoring according to an approved Quality Assurance Project Plan? (S7.A)	NA			
90 Took appropriate action to correct or minimize discharges into or from the MS4 which may constitute a threat to human health, welfare, or the environment? (G3)	NA			
90b. Attached a summary of the status of implementation of any actions taken pursuant to S4.F and the status of any monitoring, assessment, or evaluation efforts conducted during the reporting period? (S4.F.3.d)	NA			

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
91 Notified Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware of the non-compliance? (G20)	Y		G20 letter sent 03-16-10 on stormwater management ordinance and nutrient/pest control plan. Both cases of non-compliance were timely rectified as noted in the May 28, 2010 letter to Ecology.	
92 Notified Ecology immediately in cases where the Permittee becomes aware of a discharge from the Permittees MS4 which may cause or contribute to an imminent threat to human health or the environment? (G3)	NA			
93 Attached a summary of identified barriers to the use of low impact development (LID) and measures to address the barriers (Required to be submitted by March 31, 2011, S9.E.4.a)	Y		Barriers to LID summary and report are combined into one document.	
94 Attached a report describing LID practices currently available and that can be reasonably implemented, potential or planned non-structural actions and LID techniques to prevent stormwater impacts, goals and metrics to identify, promote, measure LID; and schedules to require and implement non-structureal and LID techniques on a broader scale (Required to be submitted by March 31, 2011, S9.E.4.b)	Y		Barriers to LID summary and report are combined into one document.	

VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part A for all annual reports.

NOTE: Please note in Row 1 of the table if you have no information to report.

NOTE: Please limit your entries to 255 characters per cell. You may include additional information in your Supplemental Documentation attachment and reference it below with the page number.

A. Information Collection

Briefly describe any stormwater monitoring, studies, or type of information collected and analyzed during the reporting period. (S8.B.1)	Who/how to contact for additional information?
1. Stormwater monitoring was not performed in 2010	Van McKay, P.E.
2.	
3.	
4.	
5.	
6.	

VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part B for all annual reports.

B. SWMP Evaluation (S8.B & S9)

You are required to assess the appropriateness of the BMPs you have selected to implement your SWMP. This evaluation is necessary to evaluate whether the MEP standard set by the permit is protective of water quality in your receiving water bodies. This assessment may be entirely qualitative. Answer **NA** if you are not yet implementing BMPs for a component of the SWMP. (S8.B.2 and S9)

Question	Y/N/NA	Comments (50 word limit)
1. Are the BMPs selected and implemented for Public Outreach appropriate to minimize pollutants in the MS4 to the MEP?	NA	
2. Are the BMPs selected and implemented for Public Involvement appropriate to minimize pollutants in the MS4 to the MEP?	NA	
3. Are the BMPs selected and implemented for Illicit Discharge Detection and Elimination appropriate to minimize pollutants in the MS4 to the MEP?	NA	
4. Are the BMPs selected and implemented for Construction Stormwater Pollution Prevention appropriate to minimize pollutants in the MS4 to the MEP?	NA	
5. Are the BMPs selected and implemented for Post-Construction Runoff Management appropriate to minimize pollutants in the MS4 to the MEP?	NA	
6. Are the BMPs selected and implemented for Good Housekeeping for Municipal Operations appropriate to minimize pollutants in the MS4 to the MEP?	NA	

VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part C for all annual reports.

C. Changes in BMPs or objectives (S8.B)

If any of the BMPs or objectives is being changed, list the old BMP and objective, the new BMP and objective, and a justification for the change below. (S8.B.2., and S9)

NOTE: You may choose to attach additional documentation justifying Changes in BMPs or objectives. Note such attachments in the *Justification for change* field.

Old BMP	Old Objective	New BMP	New Objective	Justification for Change
1 NA				
2				
3				
4				
5				
6				
7				

VII. Information Collection, BMP Evaluation, and Monitoring

D. Preparation for future, long-term monitoring

Complete section D for the fourth annual report only.

Question	Y/N/NA	Comments (50 word limit)	Name of Attachment? Page Number?
1. Identified outfalls or conveyances for long-term stormwater monitoring? (S8.C.2.a)	Y	Collaborated with the City of Longview on monitoring sites for high-density and commercial zoning.	
1b. Attach site maps and descriptions. (S8.C.2.a)	y		See attached Kelso Stormwater Monitoring Plan, pgs. 1-5
2. Identified at least two questions for SWMP effectiveness monitoring and developed monitoring plans? (S8.C.2.b)	Y		
2b. Attach the proposed questions and monitoring plans for SWMP effectiveness monitoring. (S8.C.2.a.ii)	y		See attached Kelso Stormwater Monitoring Plan, pg. 6
3. Monitoring plan developed for each question? (S8.C.1.b.iii)	Y		
3b. Attach a copy of the monitoring plan.	y		See attached Kelso Stormwater Monitoring Plan
4. Identified sites in preparation for future, long-term monitoring? (S8.C.1.a., and S8.C.2.b)	Y		
4b. Attach a summary of the status of site identification for long-term stormwater monitoring; proposed questions for SWMP effectiveness monitoring; and status of developing the SWMP effectiveness monitoring plans.	y		See attached Kelso Stormwater Monitoring Plan