



Parks and Recreation Department

203 S. Pacific Avenue, PO Box 819 Kelso, WA 98626



AGENDA
PARK BOARD MEETING
July 20, 2017
5:00 PM-Council Chambers

1. Call To Order –Chairperson Scott DeRosier
2. Approve February 16, 2017 and May 11, 2017 Meeting Minutes
3. Presentation by Harper Houf Peterson Righellis, Inc. – Master Park Plan
4. Comments from Audience
5. Parks Updates – Randy Johnson / Geary Martin
6. Park Board Member Resignation- advertising for new member
7. Park Board Closing Comments
8. Adjourn Meeting



Public Works Department

Parks Division

360.423.5730 (P)

360.423.8196 (F)

Park Board Meeting

July 20, 2017

Call to Order:

Chairman Scott DeRosier called the meeting to order at 5:01p.m.

Those present were as follows:

Park Board Members

Scott DeRosier – Chair
Jerry Phillips – Vice-Chair
Daniel Graves
PJ Enbusk

Staff

Randy Johnson – Public Works Superintendent
Erica Geiszler – Recording Secretary
Tammy Baraconi, Planning Manager

Absent:

Bob Smith
Geary Martin – Park Lead

Council Representation

Larry Alexander- Absent

Approval of Minutes:

MOTION: PJ made the motion, seconded by Dan to approve the minutes of the February 16, 2017 and May 11, 2017 meetings. Motion carried, all in favor.

Comments from Audience:

Spoke on various topics. Tammy Baraconi and Harper Houf Peterson Righellis, Inc. made a presentation regarding the Catlin Park Preferred Master Plan.

Parks Updates – Randy Johnson:

Council accepted the lodging tax, therefore there will be an additional \$103,000 for Tam O'Shanter improvements. Updated prices have been received for tresses and a contract will go out for the rest of the work. August 1st is National Night Out, September 9th is the Highlander Festival and this weekend Babe Ruth tournaments are going on.

Park Board Member Resignation- Bob Smith resigned. A press release was sent out and is posted on the website to advertise for new member possibly by the September meeting.

Park Board Closing Comments:

None

Meeting adjourned:

MOTION: Jerry made a motion to adjourn the meeting, PJ seconded. Motion carried, all in favor. Meeting adjourned at 6:05 p.m.



Public Works Department

Parks Division

360.423.5730 (P)

360.423.8196 (F)

Approved:

Scott DeRosier, Chair

Erica Geiszler, Recording Secretary

Job No.: KEL-02
Date: July 20, 2017
To: Tammy Baraconi, Planning Manager
City of Kelso
From: Stefanie Slyman, AICP; Project Manager
Dan Chin, RLA; Landscape Architect
Subject: **CATLIN PARK PREFERRED MASTER PLAN**



PURPOSE: This memorandum presents the preferred master plan and cost estimate for Catlin Rotary Spray Park ("Catlin Park"). This memorandum further documents the design development and public involvement that has informed the preparation of this preferred master plan.

DESIGN DEVELOPMENT & PUBLIC INVOLVEMENT PROCESS. On May 11, 2017, the design team of Harper Houf Peterson Righellis Inc. (HHPR) and the City conducted three early outreach meetings with the Kelso Senior Center Board, Kelso Rotary Club, and City of Kelso Park Board to present a site analysis and solicit input on improvements to Catlin Rotary Spray Park. Following is a summary of the input received from the three groups and additional information submitted separately by the community group "Catlin Rotary Water Park Fence Improvements and More."

Best things about the park

- Convenient, accessible location
- Family-oriented

Main concerns:

- Safety/security concerns
- Presence of homeless/transients

Most desired active amenities:

- Playground for children ages 2-5
- Playground for children ages 6-12
- Sport Court

Most desired passive amenities:

- Shelter from sun/rain
- Picnic/BBQ facilities
- Seating areas

Most desired site improvements

- Fencing
- More lighting
- On-site parking (esp. ADA)
- On-site bike parking

Considering this input, the landscape architect prepared two conceptual design, which were presented at a Design Workshop and ice cream social on June 7, 2017. The event drew over 40 people including families with children ranging from newborns through teenagers, seniors, and community and park advocates. Thirty comment forms were submitted at the workshop, which indicated Option A was preferred by a margin of 2:1 over Option B.

Option A was favored particularly for its age-specific play areas and café seating. The most-liked elements of Option B were the multiuse sport court and fitness stations. Additional suggestions included more shade and seating areas, a chess area, and activities tailored to

COST ESTIMATE

The total estimated cost for the proposed master plan including construction, contingency, and design fees is \$468,875. This estimate is without consideration of volunteer labor or goods, which may reduce costs.

CONSTRUCTION COST	\$	348,865
20% CONTINGENCY	\$	69,773
ADJUSTED COST	\$	418,638
DESIGN FEE	\$	50,237
TOTAL COST	\$	468,875

See the attached spreadsheet for a complete itemization of costs.





Legend

- A** existing Catlin Senior Center
- B** cafe patio seating w/ retractable awning
- C** bermed lawn
- D** ping pong table
- E** multi-sport court
- F** concrete seat wall
- G** double swings
- H** playground, 5-12 years old
- I** raised bed community gardens
- J** new shade trees
- K** low ornamental fence
- L** existing high fence
- M** picnic pavilion
- N** existing Catlin Rotary Spray Park
- O** picnic tables w/ umbrellas
- P** public grill
- Q** existing water meter and backflow device
- R** 10' concrete walkway, reinforced for maintenance vehicle access
- S** playground, 2-5 years old
- T** off-street parking w/ 2 ADA spaces
- U** existing ADA ramp
- V** library patio
- W** existing trees
- X** bike racks



Catlin Park Preferred Master Plan

City of Kelso

July 20, 2017

Catlin Park
City of Kelso
Preliminary Landscape Costs
 July 20, 2017



Site Work

DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL	NOTES
EARTHWORK	CY	135	\$ 22.00	\$ 2,970.00	
CONCRETE SEATWALLS	LF	90	\$ 20.00	\$ 1,800.00	2' height
STANDARD CONCRETE PAVING	SF	6980	\$ 9.00	\$ 62,820.00	
THICKENED CONCRETE PAVING	SF	3200	\$ 14.00	\$ 44,800.00	6" thick, reinforced slab
ASPHALT PARKING AREA	SF	1060	\$ 6.50	\$ 6,890.00	incl. striping
SEEDING	SF	7850	\$ 0.10	\$ 785.00	
CANOPY TREES	EA	8	\$ 175.00	\$ 1,400.00	
IRRIGATION	SF	7850	\$ 1.50	\$ 11,775.00	pop up sprays, controller
*SUB TOTAL				\$ 133,240	

Structures and Site Amenities

DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL	NOTES
PAVILION AT SPRAY AREA, 20 X 50	EA	1	\$ 50,000.00	\$ 50,000.00	timber, pre-engineered
PICNIC TABLES, BENCH SEATING	EA	3	\$ 2,115.00	\$ 6,345.00	composite lumber, landscape forms
TABLES AND INTEGRAL SEATING	EA	2	\$ 1,120.00	\$ 2,240.00	embedded, wood slats
TABLE UMBRELLAS	EA	5	\$ 1,335.00	\$ 6,675.00	
CAFÉ TABLES AND INTEGRAL SEATING	EA	4	\$ 1,840.00	\$ 7,360.00	embedded
GRILL	EA	1	\$ 300.00	\$ 300.00	embedded
BENCH, 6' W BACK	EA	6	\$ 1,100.00	\$ 6,600.00	powdercoated steel
WROUGHT IRON FENCE, 3.5' HT	LF	215	\$ 32.00	\$ 6,880.00	powdercoated steel
AWNING AT SENIOR CENTER	EA	1	\$ 18,000.00	\$ 18,000.00	retractable
RAISED PLANTER, COMMUNITY GRDN	EA	2	\$ 880.00	\$ 1,760.00	cedar
TRASH BINS	EA	3	\$ 1,060.00	\$ 3,180.00	top opening, match bench
BIKE RACK	EA	8	\$ 500.00	\$ 4,000.00	
SUB TOTAL				\$ 113,340	

Exercise and Play Equipment

DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL	NOTES
CARRIER 2-5 YRS	EA	1	\$ 11,120.00	\$ 11,120.00	kompan
CREST URBAN 5+	EA	1	\$ 45,750.00	\$ 45,750.00	kompan
SPINNER BOWL	EA	2	\$ 880.00	\$ 1,760.00	kompan
SPICA 1	EA	1	\$ 1,980.00	\$ 1,980.00	kompan
PLAYGROUND SURFACING	SF	3435	\$ 3.00	\$ 10,305.00	engineered wood chips, ADA compliant
CURB EDGING	LF	215	\$ 12.00	\$ 2,580.00	
PING PONG TABLE, CONCRETE	EA	1	\$ 7,500.00	\$ 7,500.00	henge
MULTI-SPORT COURT	SF	1500	\$ 12.00	\$ 18,000.00	versi court tiles
BASKETBALL GOAL	EA	1	\$ 1,100.00	\$ 1,100.00	
ADJUSTABLE NET	EA	1	\$ 600.00	\$ 600.00	
DOUBLE SWING	EA	1	\$ 1,590.00	\$ 1,590.00	kompan
SUB TOTAL				\$ 102,285	

CONSTRUCTION COST	\$	348,865
20% CONTINGENCY	\$	69,773
ADJUSTED COST	\$	418,638
DESIGN FEE	\$	50,237
TOTAL COST	\$	468,875

* Does not include potential upgrades to existing ADA ramp.



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Park Board Meeting
July 20, 2017 @ 5:00pm
City Hall Council Chambers

Attendees:

1. Camela Sutton
2. Katie Sutton
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____