

## Shoreline Master Program: Periodic Review Public Participation Plan

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### Introduction

The City of Kelso is undertaking a periodic review of its Shoreline Master Program (SMP), as required by the Washington state Shoreline Management Act (SMA), RCW 90.58.080(4). The SMA requires each SMP be reviewed, and revised if needed, on an eight-year schedule established by the state Legislature. The review ensures the SMP stays current with changes in laws and rules, remains consistent with other Kelso plans and regulations, and is responsive to changed circumstances, new information, and improved data.

This Public Participation Plan describe how Kelso will encourage early public input throughout the SMP review process, including the steps that the city will take to provide opportunities for public engagement and public comment.

This plan will be adjusted as needed to any changing conditions in an effort to provide for public participation over the course of the periodic review process.

### Public Participation Goals

- Provide timely information, an understanding of the process necessary to complete the SMP periodic review.
- Provide opportunities to the public to review and comment on proposed amendments to the SMP.
- Actively solicit information from citizens, property owners, and stakeholders about their thoughts, concerns, questions, and priorities for the periodic review process.
- Encourage interested parties to review and comment on proposed changes to the SMP throughout the process and provide those comments to decision makers.
- Provide opportunities for formal public input prior to decision-making by local officials.
- Consult and consider recommendations from neighboring jurisdictions, federal and state agencies, and Native American tribes.

### Public Participation Opportunities

The City of Kelso will provide multiple opportunities for public participation throughout the process. The following vehicles will be used in the outreach effort.

#### Website

The City of Kelso website will include a periodic review webpage where interested parties can access status updates, draft documents, official notices, minutes and other project information. It can be found at: <https://www.kelso.gov/departments-services/kelso-planning-department>. The webpage will be the primary resource for all information related to the periodic review process. The information will include contact resources for additional information.

#### Notice Mailing List

An email list of interested parties will be created, and maintained by CWCOG and will be used to notify interested parties regarding periodic review progress and participation opportunities. Interested parties can be added to the list by contacting Community Development Planner Keshia Owens at (360) 577-3041, or [kowens@cwco.org](mailto:kowens@cwco.org). (or possibly by signing up for the list on the website)

### 2.3 Open House

The City of Kelso will initiate the periodic review with a public hearing (date to be determined.) The date will be posted on the website and a notice will be posted in the Daily News, and on the public notice boards at City Hall and the library. Public comments received during the open house will be posted on the planning department current projects webpage.

### 2.4 Public Comment Periods and Hearings

The Planning Commission will be the primary forum for detailed review and recommendations to the Kelso City Council. The Planning Commission will conduct a public comment period and at least one public hearing to solicit input on the periodic review. Prior to the hearing, the Planning Commission will hold a study session to discuss the periodic review and proposed SMP revisions. This meeting will also be open to the public.

The date and time of all public hearings and meetings will be posted on the SMP website and noticed in the Daily News and on the public notice boards at City Hall. Public notice of all hearings will state who is holding the comment period and/or hearing, the date and time, and the virtual access point of any public hearing. A notice will be sent to the email list (above) and the Department of Ecology and other stakeholders.

Kelso will coordinate with the Department of Ecology on public notification of comment periods and hearings to take advantage of Ecology's optional SMP amendment process that allows for a combined state-local comment period (WAC 173-26-104). Note: The joint process will be used.

### Social media

The City of Kelso will provide notice of public meetings and other opportunities for public participation via its social media accounts, including Facebook, Constant Contact, and Twitter.

### Ongoing Comment

All documents under consideration will be available on the periodic review webpage and available for review at Kelso City Hall. Interested parties will be encouraged to provide comments by letter or e-mail. All comments will be compiled and provided to the City Council and Planning Commission.

### 3.0 Stakeholders

Kelso will reach out to the following stakeholders:

Washington Department of Ecology  
Washington Department of Fish and Wildlife  
Army Corps of Engineers  
Cowlitz Tribe  
City of Longview

Cowlitz County  
 Lower Columbia Fish Enhancement Group  
 Daily News  
 City of Kelso Stakeholder’s Master List  
 Diking District 1

#### 4.0 Timeline

The following is a general timeline including anticipated public participation opportunities. Kelso will coordinate with the Department of Ecology throughout the process. A detailed timeline will be posted on the periodic review webpage.

<b>March/April</b>	Public Participation Plan Website Launch Press Release to Paper Stakeholder Outreach
<b>May-June</b>	Public comment period on scope of update SMP Open House
<b>July - August</b>	Environmental review (SEPA) Planning Commission review Planning Commission public hearing Public comment period on draft revisions or Certification of Adequacy
<b>August - September</b>	Planning Commission recommendation to City Council City Council review and final action