



Charity Car Wash Kit Checkout Agreement



Rosie the Rainbow Trout says
"Use this kit! My children
depend on it!" *

Name of Charity Organization: _____

The City of Kelso is supplying the organization and/or individual identified above with equipment needed to prevent car wash wastewater from entering the storm drain system. The person checking out this equipment agrees to follow the car wash kit set up instructions including discharge of the washwater onsite. **Equipment must be returned within one week** of the date checked out from the City unless otherwise authorized by the Community Development Director or authorized designee.

By signing this agreement, I acknowledge that car wash run-off has significant detrimental environmental impacts on our waterways and car wash kits are used at charity car wash events to prevent water quality problems and to be in compliance with the City's municipal stormwater permit.

By signing this agreement, I also agree to indemnify and hold the City of Kelso, its elected officials, officers, agents, and employees, harmless from and against any liability or costs arising from or resulting from this agreement or the use of the equipment.

Further, by signing this agreement, I verify that I am an adult and am aware of the potential hazards of working with electrical equipment and am responsible for the safe operation of said equipment. Finally, by signing this agreement, I agree to pay full replacement costs for any equipment not returned by the due date.

Signature: _____

Date Out: _____ Date Due: _____

Date Returned: _____

For more information contact the City of Kelso Engineering Department at (360) 423-6590.

Car Wash Kit Set Up Instructions

- Ensure the site is within 150 feet of both water and electrical sources.
- Verify that the site has a storm catch basin or drain that accepts this car wash tub and pump. If the tub does not fit, plug the outlet pipe with a towel and use the catch basin sump as a tub.
- Pull catch basin grate and insert tub.
- Attach the garden hose to the pump.
- Run garden hose to either a sanitary cleanout, an industrial/slop sink or pervious ground such as grass, that is onsite.
- Place a traffic cone next to the sewer clean out to mark it as a hazard.
- Plug the sump pump into the extension cord. **DO NOT PLUG INTO POWER SUPPLY.**
- Lower the pump into the catch basin tub, ensuring that it is in an upright position and that it is stable as it rests on a flat surface.
- Place catch basin lid over as much of the basin as soon as possible without pinching the hose or extension cord.
- Place the second traffic cone next to catch basin to mark it as a hazard.
- Connect the garden hose to the water faucet and attach a spray nozzle to conserve water.
- Plug the portable ground fault interceptor (pgfi) into the power supply and plug the extension cord into the pgfi.
- Remember the pump is float activated and will not start pumping until the water level in the catch basin is high enough. If the pump does not function after several minutes of washing, press the “reset” button on the pgfi and check all electrical connections.

Try to route the hose and extension cords away from traffic areas as much as possible. Keep extension cords out of the path of water. Never operate the system without the portable ground fault interceptor. When your car wash is complete, disassemble in reverse order of set up. Drain the water from the hoses and pump into the sewer connection. Repack the equipment carefully and make note of any broken or inoperable equipment before the kit is returned.

We would like to thank you for your participation with the City of Kelso in helping to protect our natural resources. The car wash kit is available for check out by community groups by calling the City of Kelso Engineering Department at (360) 423-6590.



<http://stormwater.kelso.gov>