

Mayor Malone called the Regular Meeting of the Kelso City Council to order. Councilmembers in attendance were Jeffrey McAllister, Mike Karnofski, Kim Lefebvre, Richard McCaine, Keenan Harvey, Lisa Alexander, and Nancy Malone.

Minutes: Upon motion by Councilmember Harvey, seconded by Councilmember Lefebvre, 'Approve the Minutes of the 1/5/21 Regular Meeting,' motion passed, all voting yes. Due to audio issues, Councilmember McCaine's vote was not recorded at the time of the vote.

Upon motion by Councilmember Harvey, seconded by Councilmember Lefebvre, 'Approve the Minutes of the 1/5/21 Special Meeting,' motion passed, all voting yes. Due to audio issues, Councilmember McCaine's vote was not recorded at the time of the vote.

PUBLIC HEARING:

Six-Year Transportation Improvement Program (2021-2026): Mayor Malone opened the public hearing at 6:03 PM. Community Development Director/City Engineer Mike Kardas briefed the Council on the projects involved in the updated six-year plan.

There being no comment from the public, Mayor Malone closed the public hearing at 6:05 PM.

CITIZENS BUSINESS: None.

CONSENT AGENDA:

Auditing of Accounts: \$2,388,652.15

Upon motion by Councilmember Lefebvre, seconded by Councilmember McAllister, 'Approve the Consent Agenda and the Auditing of Accounts in the amount of \$2,388,652.15,' motion carried, all voting yes.

COUNCIL BUSINESS:

2021 City Council Standing Committee/Board Assignments: The assignments were as follows:

- **Comprehensive Economic Development Strategy Committee**
 - Mike Karnofski, Keenan Harvey, and City Manager Andrew Hamilton
- **Southwest Washington Regional Airport Authority**
 - Kim Lefebvre and Mike Karnofski
- **Lower Columbia CAP Board**
 - Kim Lefebvre, Alternates: Jeffery McAllister and Richard McCaine

- **Cowlitz Economic Development Council**
 - Keenan Harvey, Alternate: Nancy Malone
- **City Audit**
 - Lisa Alexander, Richard McCaine, Alternates: Keenan Harvey and Jeffrey McCallister
- **River Cities Transit Authority Board**
 - Lisa Alexander, Jeffrey McAllister, Alternate: Nancy Malone
- **Cowlitz Wahkiakum Council of Governments**
 - Mike Karnofski, Alternate: Kim Lefebvre
- **Disability Board**
 - Nancy Malone
- **Cowlitz 911 Public Authority**
 - City Manager Andrew Hamilton, Alternate: Chief Darr Kirk
- **Fire Pension Board**
 - Nancy Malone, Finance Director/City Clerk Brian Butterfield, and Deputy Clerk Traci Howard
- **Library Board Liaison**
 - Richard McCaine, Alternate: Nancy Malone
- **Lodging Tax Advisory**
 - Jeffrey McAllister, Executive/Legal Assistant Jessica Bronstein, and Finance Director/City Clerk Brian Butterfield
- **Multi-Agency Coordinating Group**
 - City Manager Andrew Hamilton, Alternates: Nancy Malone and Chief Darr Kirk
- **Park Board Liaison**
 - Lisa Alexander and Jeffery McAllister
- **Cowlitz County Public Health**
 - Nancy Malone, Alternate: Richard McCaine
- **Sewer Operating Board (TRRWA)**
 - Community Development Director/City Engineer Mike Kardas and Utility Operations Manager Devin Mackin
- **Solid Waste Advisory Committee**
 - Keenan Harvey, Alternate: Richard McCaine
- **Metropolitan Planning Organization**
 - Community Development Director/City Engineer Mike Kardas and Senior Engineer Paul Klope
- **Regional Transportation Planning Organization**
 - Mike Karnofski, Alternate: Nancy Malone
- **Three Rivers Regional Wastewater Oversight Board**
 - Mike Karnofski and Kim Lefebvre
- **Chamber Board**
 - Keenan Harvey, Alternate: City Manager Andrew Hamilton

Contract Addendum – Prosecuting Attorney Services: Upon motion by Councilmember McCallister, seconded by Councilmember Harvey, ‘Approve the Addendum to the Contract with Amanda Keller, Attorney at Law, Townsend Law PLLC,’ motion passed, all voting yes.

MOTION ITEMS:

Resolution No. 21-1242 – Adopting an Updated Six-Year Transportation Improvement Program for 2021-2026: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember McAllister, ‘Pass Resolution No. 21-1242, ‘A RESOLUTION OF THE CITY OF KELSO, COWLITZ COUNTY, WASHINGTON, ADOPTING AN AMENDMENT TO THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR CONSTRUCTION OF STREET IMPROVEMENTS.’ Discussion followed. Motion passed, all voting yes.

Resolution No. 21-1243 – Approving the Change of Indirect Control relating to the Telecommunications Franchise for Astound Broadband, LLC: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Alexander, seconded by Councilmember Lefebvre, ‘Pass Resolution No. 21-1243, ‘A RESOLUTION OF THE CITY OF KELSO, WASHINGTON APPROVING THE CHANGE OF INDIRECT CONTROL OF THE TELECOMMUNICATIONS FRANCHISE FOR ASTOUND BROADBAND LLC,’ motion passed, all voting yes.

MANAGER’S REPORT:

Andrew Hamilton: 1) Provided a COVID-19 status update. 2) Commented that he attended the South Kelso Revitalization Association meeting. 3) Spoke about Councilmember Richard McCain’s orientation process and leases with upcoming term dates.

STAFF REPORTS:

Finance Director/City Clerk Brian Butterfield: 1) Reported that the Finance Department is currently working on the year-end process. 2) Commented that work on the annual report would begin in the next couple of months and that the state auditors were expected to arrive in the Spring.

Community Director/City Engineer Mike Kardas: 1) Provided an update on the West Main Realignment Project.

Public Works Superintendent Randy Johnson: 1) Reported that a grant proposal relating to the maintenance of the fence line along the bike path would be forthcoming. 2) Provided an update on streetlight repairs.

Library Manager Natalee Corbett: 1) Spoke about a recent visit from members of the Washington Reading Corps. 2) Commented that curbside and mobile printing services were still available.

Chief of Police Darr Kirk: 1) Provided a staffing update. 2) Reported that the K9 Unit will be on the road the first week of February. 3) Commented that a video regarding the Special Olympics fundraiser event 'Polar Plunge Challenge 2021' was recently posted on the KPD Facebook page. 4) Reported on the process of students returning to school.

COUNCIL REPORTS:

Mike Karnofski: Reported on the Community Investment Network formed by the Cowlitz Wahkiakum Council of Governments and the Community Economic Development Council (CEDC).

Kim Lefebvre: No report.

Lisa Knight Alexander: Reported on the Transit Authority Board meeting she recently attended.

Jeffrey McAllister: Reported on the Transit Authority Board meeting he recently attended.

Keenan Harvey: Commented that reports on the Solid Waste Advisory Board meeting and the CEDC meeting he will be attending tomorrow would be forthcoming.

Richard McCaine: Commented that he appreciated the assistance he had received on getting him onboard with the agenda program and the city website.

Nancy Malone: No report.

There being no further business, Mayor Malone adjourned the meeting at 6:53 PM.



Deputy **MAYOR**



CITY CLERK