

Mayor Malone called the Regular Meeting of the Kelso City Council to order. Councilmembers in attendance were Jeffrey McAllister, Mike Karnofski, David Futcher, Keenan Harvey, Lisa Alexander, and Nancy Malone. Councilmember Kim Lefebvre was absent.

**Minutes:** Upon motion by Councilmember Harvey, seconded by Councilmember Alexander, 'Approve the Minutes of the 11/17/20 Regular Meeting,' motion passed, all voting yes.

Upon motion by Councilmember Karnofski, seconded by Councilmember Harvey, 'Approve the Minutes of the 11/24/20 Special Meeting,' motion passed, all voting yes.

**PUBLIC HEARING:**

**Final Hearing of the 2021-2022 Biennial Budget:** Mayor Malone opened the public hearing at 6:02 PM. Finance Director Brian Butterfield briefed the Council on the presented budget.

There being no comments from the public, Mayor Malone closed the public hearing at 6:04 PM.

**PRESENTATION:**

**2021 Proposed State Legislative Agenda City of Kelso:** Josh Weiss and Annika Vaughn, from Gordon Thomas Honeywell Governmental Affairs, presented the proposed legislative agenda for the City of Kelso. Discussion followed.

**CITIZENS BUSINESS:** None.

**COUNCIL BUSINESS:**

**Kelso Police Association 2021-2023 Collective Bargaining Agreement:** Upon motion by Councilmember Alexander, seconded by Councilmember McAllister, 'Approve the collective bargaining agreement with the Kelso Police Association as presented.' Discussion followed. Motion passed, all voting yes.

**MOTION ITEMS:**

**Ordinance No. (1<sup>st</sup> Reading) Final Budget 2021-2022:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Alexander, seconded by Councilmember Karnofski, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE RELATING TO MUNICIPAL FINANCE AND ADOPTING A BUDGET FOR THE CITY OF KELSO FOR THE 2021/2022 FISCAL YEARS.' Motion passed, all voting yes.

**Ordinance No. (1<sup>st</sup> Reading) 2020 Budget Revision No. 3:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Harvey, seconded by Councilmember Alexander, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO RELATING TO PUBLIC EXPENDITURES AND DECLARING AN EMERGENCY UNDER THE PROVISIONS OF RCW 35A.34.150, FIXING THE AMOUNT OF MONEY REQUIRED TO MEET SUCH EMERGENCIES AND AUTHORIZING THE EXPENDITURE OF MONEY NOT PROVIDED FOR IN THE 2019-2020 BIENNIAL BUDGET OF THE CITY.' Motion passed, all voting yes.

**Resolution No. 20-1241 – Amending Non-Represented Employee Salary Matrix and Classification Change:** The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Karnofski, seconded by Councilmember Alexander, 'Pass Resolution No. 20-1241, 'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO AMENDING RESOLUTION NO. 19-1219 AND ADOPTING CHANGES TO THE SALARY CLASSIFICATION SYSTEM FOR NON-REPRESENTED EMPLOYEES, AND AMENDING THE PERSONNEL POLICY HANDBOOK APPLYING TO THE EMPLOYEES OF THE CITY AS INDICATED THEREIN.' Motion passed, all voting yes.

**MANAGER’S REPORT:**

**Andrew Hamilton:** 1) Provided a COVID-19 update. He commented that, due to the recent increase of cases, the local Department of Emergency Management COVID briefing meetings have started up again. 2) Reported on various meetings he recently attended. 3) Reminder that the City is accepting applications for the upcoming vacant council position through December 8<sup>th</sup>. He commented that a special meeting to interview the candidates had been tentatively scheduled for January 5<sup>th</sup>, at 4:30 PM.

**STAFF REPORTS:**

**Airport Manager Chris Paolini:** 1) Commented that negotiations are still in the works for the upcoming new Fixed Base Operator. 2) Reported that, with the nice weather, there has been good aviation activity during the pandemic.

**Community Director/City Engineer Mike Kardas:** Provided an update on the West Main Realignment Phase 2 Project.

**Public Works Superintendent Randy Johnson:** 1) Reported on current activities. 2) Spoke about vandalism to the street light system over the last couple of months. 3) Provided an update on the Vector truck. 4) At the request of Councilmember Karnofski, he reported on the catch basin work required for the NPDES permit.

**Library Manager Natalee Corbett:** 1) Reminder that appointments are available for new library cards and that curbside service is ongoing.

**Finance Director/City Clerk Brian Butterfield:** 1) Commented that the second reading to adopt the 2021-2022 Budget would be at the next regular council meeting. 2) Reported on the recent bond issuance and refinancing of the 2010 Revenue Bond. 3) Commented that yearend processing would be starting soon.

**Chief of Police Darr Kirk:** 1) Recognized Officer Shayda Panah for her fundraising work on the Law Enforcement Torch Run event at the Special Olympics Washington this year. She had received the Rookie of the Year Award for her work. 2) Provided a staffing update.

**COUNCIL REPORTS:**

**Jeffrey McAllister:** No report.

**Mike Karnofski:** Provided an update on the CARES Act monies for local business assistance.

**David Futcher:** No report.

**Keenan Harvey:** No report.

**Lisa Knight Alexander:** Spoke about the upcoming Rick Huckaby Memorial Toy and Food Drive on December 12<sup>th</sup>, at Tam O'Shanter Park.

**Nancy Malone:** No report.

There being no further business, Mayor Malone adjourned the meeting at 6:57 PM.

  
MAYOR

  
CITY CLERK