

Pastor Larry Jones of Faith Center, gave the invocation. Mayor Nancy Malone led the flag salute. Mayor Malone called the Regular Meeting of the Kelso City Council to order. Councilmembers in attendance were Larry Alexander, Jim Hill, Kim Lefebvre, Nancy Malone, Mike Karnofski, Jeffrey McAllister, and David Fatcher.

**A moment of silence was taken in memory of Cindy Schimpf, City of Kelso Library Manager.**

**Minutes:** Upon motion by Councilmember Lefebvre, seconded by Councilmember Fatcher, 'Approve the Minutes of the 8/21/18 Regular Meeting,' motion carried, all voting yes.

**PROCLAMATIONS:**

Mayor Malone read a proclamation declaring September 2018, as "**Kiwanis Children's Cancer Cure Awareness Month**" in the City of Kelso. Kiwanis Representative Elizabeth Norgaard accepted the proclamation.

Mayor Malone read a proclamation declaring September 2018, as "**Suicide Awareness and Prevention Month**" in the City of Kelso. National Alliance on Mental Illness (NAMI) Cowlitz County Coordinator Jan Kell accepted the proclamation. Ms. Kell had NAMI brochures available at the meeting.

**PRESENTATIONS:**

**Deed for Land Donation:** The Frank and Arlene Price Foundation Executive Director Kay Dahlke-Sheadel presented the Deed of Trust as a donation to the City of Kelso. The land is Cowlitz County Parcel No. 23895 located adjacent to the Rotary Park in the Butler Acres neighborhood.

**Kelso School District (KSD) - Wallace Elementary School Plans Update:** KSD Chief Financial and Operations Scott Westlund and Integrus Architecture Project Manager Patrick Donnelly provided an overview of the proposed improvements and new construction on the school site. Discussion followed.

**CITIZENS' BUSINESS:**

**Rick Von Rock,** from Kelso, suggested that the Council send a letter to the governor showing Kelso's support for the development of surrounding communities.

**CONSENT AGENDA:**

1. **Agreement Addendum No. 2:** Indigent Defense Agreement – Burchett Law Firm
2. **New Contract:** Utility Meter Reading Services – METERREADERS, LLC

Upon motion by Councilmember Futcher, seconded by Councilmember Hill, 'Approve the Consent Agenda.' Councilmembers Alexander, Hill, Lefebvre Karnofski, McAllister, and Futcher voted yes. Mayor Malone voted no. Motion passed, 6 to 1.

### **COUNCIL BUSINESS:**

**Contract Award – Grade Street, Oak Street, 4<sup>th</sup> and 5<sup>th</sup> Avenues Rechannelization Project:** Upon motion by Councilmember Hill, seconded by Councilmember Lefebvre, 'Award the contract to C and R Tractor and Landscaping, Inc. for \$379,751.76.' Motion passed, all voting yes.

### **WALK-ON ITEM:**

**Contract Extension – Hernandez Cleaning Janitorial Services:** Upon motion by Councilmember Futcher, seconded by Councilmember McAllister, 'Approve the one-year extension to the agreement with Hernandez Cleaning.' Motion passed, all voting yes.

### **MOTION ITEMS:**

**Ordinance No. (1<sup>st</sup> Reading) Amending KMC Chapter 17.22.170 State Licensed Marijuana Production, Processing, and Sales:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO AMENDING AND REPLACING CHAPTER 17.22.170 STATE LICENSED MARIJUANA PRODUCTION, PROCESSING, AND SALES OF THE CITY'S TITLE 17 UNIFIED DEVELOPMENT CODE.' Planning Manager Tammy Baraconi briefed the Council on the proposed changes. Lengthy discussion followed. William Climer, from Bremerton, WA, spoke from the audience. Councilmember Hill moved to table the item. Motion died due to lack of a second. Councilmembers Lefebvre, Alexander, and McAllister voted yes. Councilmembers Futcher, Karnofski, Hill, and Malone voted no. Motion failed, 3 to 4. The Council directed Staff to bring this item back with an adjustment to the downtown overlay zone.

**Ordinance No. (1<sup>st</sup> Reading) Amending KMC Title 5 Business Licensing and Registration Requirements:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON AMENDING CHAPTER 5.02 AND 5.05 OF THE KELSO MUNICIPAL CODE RELATED TO BUSINESS AND OCCUPATION TAX TO ESTABLISH MINIMUM

THRESHOLDS FOR PAYMENT OF BUSINESS LICENSE FEE,' motion passed, all voting yes.

**Ordinance No. (1<sup>st</sup> Reading) Amending KMC Chapter 13.04 Water Leak**

**Adjustment Procedures:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Hill, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON AMENDING THE KELSO MUNICIPAL CODE CHAPTER 13.04 WATER SYSTEM TO AMEND THE WATER LEAK ADJUSTMENT PROCEDURES,' motion passed, all voting yes.

**Ordinance No. 18-3913 – Amending KMC Chapter 12.16 Street and Alley**

**Vacations:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Karnofski, 'Adopt Ordinance No. 18-3913, 'AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON AMENDING KELSO MUNICIPAL CODE CHAPTER 12.16 STREET AND ALLEY VACATIONS,' motion passed, all voting yes.

**Ordinance No. 18-3914 – Vacate Portion of Undeveloped Right of Way on Old**

**Pacific Highway South:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Hill, 'Adopt Ordinance No. 18-3914, 'AN ORDINANCE OF THE CITY OF KELSO VACATING A PORTION OF UNDEVELOPED RIGHT OF WAY AT 2625 OLD PACIFIC HIGHWAY SOUTH.' Motion passed, all voting yes.

**WALK-ON ITEM:**

**Kelso Mural Project Update:** Workforce Development Council Industry Initiatives Manager Alyssa Joyner presented the first draft of the mural. After discussion, it was decided that Mayor Malone and Councilmember Karnofski would spearhead the project.

**WORKSHOP:**

**2018 Budget Goals & Action Plan and 2019-2020 Budget Priorities Discussion:** City Manager Taylor provided an update on the progress of the objectives in the work plan. The Council reviewed the goals on the current list and provided various items that they would like to have added to it.

**MANAGER'S REPORT:**

**Steve Taylor:** 1) Announced that the Lodging Tax Advisory Committee had a tentative meeting scheduled for September 12, 2018, to discuss the allocations of funds. 2) He had Public Works Superintendent Randy Johnson provide an update on the cleanup of a

homeless camp off of Holly Street.

**STAFF REPORTS:**

**Finance Directory/City Clerk Brian Butterfield:** Provided an update on the financial software conversion.

**Public Works Superintendent Randy Johnson:** 1) Commented that the Highlander Festival is approaching.

**Chief of Police Andrew O. Hamilton:** 1) Provided an update on the training of a new officer. 2) Commented that the Police Science Class had opened up. 3) Commented that the next community engagement event is “Coffee with a Cop” during the first week in October.

City Manager Taylor announced that Kristin Dahl was made the Interim Library Manager.

Mayor Malone announced that the memorial service for Cindy Schimpf would be held on Friday, September 7, 2018, 11:00 a.m. at the LDS Church in Longview. She commented that there would be a tribute to Cindy at the next regular meeting on September 18, 2018.

**COUNCIL REPORTS:**

**David Futcher:** He commented that Cindy was one of the most awesome people he had the privilege of knowing.

**Jeffrey McAllister:** 1) Commented that he felt the same as Councilmember Futcher about Cindy. 2) Spoke in favor of a letter of support to the governor as suggested by Rick Von Rock.

**Mike Karnofski:** No report.

**Kim Lefebvre:** Commented that Cindy would be greatly missed.

**Jim Hill:** Spoke about the use of plastic bags in the city.

**Larry Alexander:** No report.

**Nancy Malone:** No report.

**EXECUTIVE SESSION:**

At 8:23 p.m., Mayor Malone announced that the Council would convene into executive session to discuss potential litigation. The executive session was expected to last approximately 10 minutes and no action would be taken. The City Attorney was present.

The Council reconvened into regular session at 8:39 p.m.

There being no further business, Mayor Malone adjourned the meeting at 8:39 p.m.

At 8:39 p.m., the Council convened into a nonpublic session to discuss a collective bargaining agreement. In attendance, were Councilmembers Fatcher, Hill, McAllister, Malone, Lefebvre, Karnofski, and City Manager Taylor. Councilmember Alexander was absent. The session adjourned at 8:47 p.m.

*Nancy Malone*  
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**MAYOR**

*Risa Fatcher*  
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**CITY CLERK**