

Mayor David Futcher led the flag salute. Mayor Futcher called the Regular Meeting of the Kelso City Council to order. Councilmembers in attendance were Kim Lefebvre, Rick Von Rock, Larry Alexander, David Futcher, Jim Hill, and Nancy Malone. Councilmember Rick Roberson was absent.

**Minutes:** Upon motion by Councilmember Von Rock, seconded by Councilmember Malone, 'Approve the Minutes of the 11/21/17 Regular Meeting,' motion passed, all voting yes.

**CITIZENS BUSINESS:**

**Brian Larue,** from Kelso, spoke about safe internet exchange zones. He stated that the Cowlitz Foot Patrol Community Outreach feels this would reduce the chance of crime and keep community members safe.

**Star Garcia,** South Kelso Neighborhood Association Chairman, spoke about recent food donation events and the 'Toys for Joy' program.

**CONSENT AGENDA:**

1. **Change Order No. 1 Request:** Pacific Tech Construction – Tam O' Shanter Restroom Completion Project

Upon motion by Councilmember Von Rock, seconded by Councilmember Hill, 'Approve the Consent Agenda,' motion carried, all voting yes.

**COUNCIL BUSINESS:**

**Prosecuting Attorney Services Agreement:** Upon motion by Councilmember Von Rock, seconded by Councilmember Hill, 'Approve the Professional Service Agreement with Hanigan Law Office, P.S.' Discussion followed. Motion passed, all voting yes.

**Lodging Tax 'Big Idea' Program Extension Discussion:** City Manager Steve Taylor provided an overview of the 'Big Idea' program. Upon motion by Councilmember Hill, 'Table the discussion indefinitely,' motion died for lack of second. Upon motion by Councilmember Von Rock, seconded by Councilmember Lefebvre, 'Engage the County for renewal of the program.' Discussion followed. Councilmembers Lefebvre, Malone, Alexander, and Von Rock voted yes. Councilmembers Futcher and Hill voted no. Motion passed, 4 to 2.

**MOTION ITEMS:**

**Ordinance No. (1<sup>st</sup> Reading) – Parks Code - Civic Center “Drug Free Zones”:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Hill, seconded by Councilmember Von Rock, ‘Pass on 1<sup>st</sup> reading, ‘AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON DESIGNATING CIVIC CENTER DRUG FREE ZONES WITHIN KELSO AND AMENDING TITLE 9 OF THE KELSO MUNICIPAL CODE TO ADD CHAPTER 9.72 – DRUG FREE ZONES— ENHANCED PENALTY.’ Motion passed, all voting yes.

**Ordinance No. (1<sup>st</sup> Reading) Budget Revision No. 2 for the 2017 Fiscal Year:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Hill, seconded by Councilmember Lefebvre, ‘Pass on 1<sup>st</sup> reading, ‘AN ORDINANCE OF THE CITY OF KELSO RELATING TO PUBLIC EXPENDITURES AND DECLARING AN EMERGENCY UNDER THE PROVISIONS OF RCW 35A.34.150, FIXING THE AMOUNT OF MONEY REQUIRED TO MEET SUCH EMERGENCIES AND AUTHORIZING THE EXPENDITURE OF MONEY NOT PROVIDED FOR IN THE 2017-2018 BIENNIAL BUDGET OF THE CITY.’ Motion passed, all voting yes.

**Ordinance No. 17-3901 Budget Revision No. 1 for the 2018 Fiscal Year:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Von Rock, ‘Adopt Ordinance No. 17-3901, ‘AN ORDINANCE OF THE CITY OF KELSO RELATING TO PUBLIC EXPENDITURES AND DECLARING AN EMERGENCY UNDER THE PROVISIONS OF RCW 35A.34.150, FIXING THE AMOUNT OF MONEY REQUIRED TO MEET SUCH EMERGENCIES AND AUTHORIZING THE EXPENDITURE OF MONEY NOT PROVIDED FOR IN THE 2017-2018 BIENNIAL BUDGET OF THE CITY.’ Finance Director Brian Butterfield provided an overview of the changes. Councilmembers Von Rock, Alexander, Lefebvre, and Fatcher voted yes. Councilmember Malone and Hill voted no. Motion passed, 4 to 2.

**Resolution No. 17-1190 – Amending Personnel Policy Handbook and Non-Represented Employee Matrix:** The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Von Rock, ‘Pass Resolution No. 17-1190, ‘A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO AMENDING RESOLUTION NO. 17-1171 AND ADOPTING CHANGES TO THE SALARY CLASSIFICATION SYSTEM FOR NON-REPRESENTED EMPLOYEES, AMENDING THE PERSONNEL POLICY HANDBOOK APPLYING TO THE EMPLOYEES OF THE CITY AS INDICATED THEREIN.’ Discussion followed. Councilmembers Von Rock, Alexander, Lefebvre, Fatcher, and Hill voted yes. Councilmember Malone voted no. Motion passed, 5 to 1.

**MANAGER’S REPORT:**

**Steve Taylor:** 1) Commented on the drug free crime zones and provided a map of the designated areas. 2) Announced that a Holiday Potluck would be held Friday, December 15<sup>th</sup>, from 11:30 to 1:30 and encouraged the council to attend. 3) Announced that the Association of Washington Cities will hold their annual 'City Action Days' in January on the 24<sup>th</sup> and 25<sup>th</sup>.

**STAFF REPORTS:**

**Community Development Director/City Engineer Mike Kardas:** 1) Commented that some of the street lights are up along Minor road. 2) Provided an update on the progress of the Minor Road Reservoir.

**Public Works Superintendent Randy Johnson:** Provided an update on newly purchased equipment.

**Police Chief Andrew Hamilton:** 1) Commented that officers would be participating in the 'Shop with a Cop' event this weekend. He also commented that officers participated in the Tree Lighting Festival and the park lighting event at the Kelso Commons. 2) Spoke about the Internal Revenue Service telephone scam happening in the area.

**COUNCIL REPORTS:**

**Rick Von Rock:** Commented on the Legislative Forum he recently attended at the Cowlitz County Expo Center.

**Larry Alexander:** No report.

**Kim Lefebvre:** No report.

**Jim Hill:** 1) Commented that the Cowlitz Foot Patrol Community Outreach has been cleaning up around the local area and are in need of some basic tools. 2) He also commented that the Children's Discovery Museum located at the Three Rivers Mall is in need of two microscopes.

**Nancy Malone:** Expressed her thanks to Cindy Schimpf, Patty Murray and the Public Works Department for their efforts with the Tree Lighting Festival.

**David Fletcher:** Commented that our recent guests from Makinohara Japan assisted him at the Tree Lighting Festival.

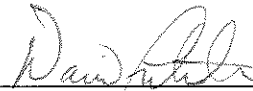
**EXECUTIVE SESSION:**

At 6:58 p.m., Mayor Fatcher announced that the Council would convene into executive session to discuss a potential real estate sale. The executive session is expected to last approximately 5 minutes and no action would be taken. The city attorney was present.

At 7:03 p.m., Mayor Fatcher announced that executive session would be extended 5 more minutes.

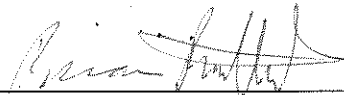
The Council reconvened into regular session at 7:07 p.m.

There being no further business, Mayor Fatcher adjourned the meeting at 7:07 p.m.



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**MAYOR**



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**CITY CLERK**