



Community Development Department

203 S. Pacific Avenue, PO Box 819 Kelso, WA 98626





**Kelso Planning Commission
Meeting Minutes
Tuesday, February 13, 2024
6:00 pm**

Commissioners Present: Tim Watson, Barbara Stephenson, Ann Hight
Commissioners Absent: Richard McCaine, Daniel Graves

Staff Present: Mike Murray, Building & Planning Services Manager
Amber Jacobs, Planning Assistant

Community Present: None

- 1 **Call to Order: 6:00 PM**
- 2 Chair Ann Hight called the meeting to order and roll call was taken.
- 3
- 4 **Approve Minutes:**
- 5 Upon motion by Commissioner Stephenson, seconded by Commissioner Watson. 'Approve the minutes of the
- 6 December 13, 2022, Regular Meeting'. Motion passed, all voting yes.
- 7
- 8 **Citizen Business:**
- 9 None
- 10
- 11 **Commission Business:**
- 12 Commissioner Stephenson asked questions regarding the code amendments specifically if there were changes to
- 13 the build-back rule and converting from one use to another and then back to the original use. Mike Murray,
- 14 Building & Planning Services Manager, explained that changes to the build-back rule would be considered for
- 15 residential structures in a commercial zone in the code amendments but not for changing from one use to another
- 16 and then back to the original use due to building code restrictions.
- 17
- 18 **Adjournment:**
- 19 **There being no further business, Commissioner Hight adjourned the meeting at 6:13 PM.**
- 20
- 21 **Workshop:**
- 22 Mike Murray outlined the proposed changes to the Kelso Municipal Code.
- 23 The Commission agreed to review and provide feedback.
- 24
- 25 **Adjournment:**
- 26 Workshop adjourned at 7:18 PM.
- 27
- 28 

- 29 Ann Hight, Planning Commission Chair
- 30
- 31 

- 32 Respectfully submitted: Amber Jacobs, Planning Assistant
- 33