



Community Development Department

203 S. Pacific Avenue, PO Box 819 Kelso, WA 98626



Kelso Planning Commission

Meeting Minutes

Tuesday, August 13, 2019

6:00 pm

Commissioners Present: Gary Schimmel, Ann Hight, Daniel Graves, Barbara Stephenson

Commissioners Absent: Star Garcia

Staff Present: Tammy Baraconi, Planning Manager
Amber Jacobs, Department Assistant.

1 **Call to Order: 6:00 PM**

2 Chairman Schimmel called the meeting to order and roll call was taken.

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5 **Approve Minutes:**

6 Upon motion by Commissioner Graves, seconded by Commissioner Hight, with correction on misspelled name.

7 'Approve the minutes of the June 11, 2019, Regular Meeting'. Motion passed, all voting yes.

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10 **Citizen Business:**

11 None

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13 **Commission Business:**

14 None

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16 **Adjournment:**

17 There being no further business, Commissioner Schimmel adjourned the meeting at 6:01 PM.

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20 **Public Workshop:**

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22 Commissioner Schimmel opened the public workshop at 6:01 PM.

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24 Planning Manager Baraconi explained the Unified Development Code (UDC) packet that the planning
25 commissioners received which are to replace the current code in the binders. The tabs are all marked. Section
26 17.22 of the UDC which is placed in the front pocket of the colored sleeve is the current code, which the revisions
27 are broken out of, to refer back to as the code is being reviewed. Also, every commissioner has a unique colored
28 highlighter and matching post-it note. She asked the commissioners to highlight errors and make notes on the
29 post-its, to review this month and turn in at next month's meeting. Staff will also review. She will then take all
30 input and combine so that she can bring the final draft back to the commissioners in October before it goes to
31 public hearing.

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33 Planning Manager Baraconi further explained that only the UDC that is being revised is in this packet. The
34 formatting is off but this will be fixed and to spend time on the content rather than formatting issues unless the
35 formatting is truly impacting the context. If so, please let her know.

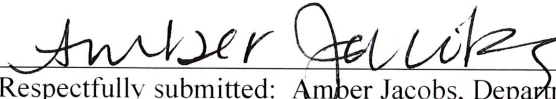
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37 Commissioner Schimmel closed the public Workshop at 6:07 PM.

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Gary Schimmel, Planning Commission Chair



Respectfully submitted: Amber Jacobs, Department Assistant