



# Community Development Department

203 S. Pacific Avenue, PO Box 819 Kelso, WA 98626



## Kelso Planning Commission

### Meeting Minutes

Tuesday, April 10, 2018

6:00 pm

**Commissioners Present:** Gary Schimmel, Star Garcia, Charles Hendrickson, Ann Hight  
**Commissioners Absent:** Daniel Graves

**Staff Present:** Tammy Baraconi, Planning Manager  
Amber Jacobs, Department Assistant.

1 **Call to Order: 6:00 PM**

2 Chairman Schimmel called the meeting to order and roll call was taken.

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5 **Approve Minutes:**

6 Upon motion by Commissioner Hendrickson, seconded by Commissioner Garcia, 'Approve the minutes of the  
7 March 13, 2018, Regular Meeting'. Motion passed, all voting yes.

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10 **Citizen Business:**

11 None

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14 **Commission Business:**

15 None

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18 **Adjournment:**

19 There being no further business, Commissioner Schimmel adjourned the meeting at 6:01 pm.

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22 **Public Workshop:**

23 Planning Manager Baraconi presented the drafts of proposed code changes.

24 Also, covered these topics. The Planning Commission will consider and bring recommendations for the next  
25 meeting:

- 26 • Accessory structures- Current code has no height limitation. Discussed height limitations based on lot size  
27 and main structure size.
- 28 • Setback options- Proposed revised setbacks for smaller residential lots (RSF 5) or keep the same for all no  
29 matter how large your lot is.
- 30 • Site Plan Review Process requirements- Define what triggers a site plan review, i.e. type of structure, size  
31 of structure, etc.
- 32 • Permit Application Completeness – Proposal to cancel permit if it is abandoned (no activity) for more than  
33 a year.

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36 **Adjournment:**

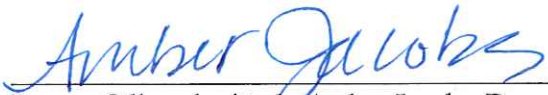
37 There being no further discussion, Commissioner Schimmel closed the workshop at 7:06 pm.

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Gary Schimmel, Planning Commission Chair



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Respectfully submitted: Amber Jacobs, Department Assistant