

The Special Meeting of the Kelso City Council was called to order by Mayor Anderson.

Roll Call: Councilmembers in attendance were Veryl Anderson, Kim Lefebvre, Mike Karnofski, Keenan Harvey, Jim Hill, Brian Wood and Lisa Alexander.

Staff in attendance: Executive/Legal Assistant Jessica Bronstein, Finance Director/City Clerk Brian Butterfield, Deputy Clerk Nena Barajas, Community Development Director/City Engineer Mike Kardas, Public Works Manager Devin Mackin, Chief of Police Darr Kirk, City Attorney Janean Parker, and City Manager Andrew Hamilton.

TOPICS OF DISCUSSION:

- Project Review and Update
- Discussion – ARPA Funds Review
- Council Goals

After the special meeting that started at 4:30 PM the Council continued on to the agenda from the January 16, 2024 meeting that was cancelled due to inclement weather. Councilmembers and staff listed above were in attendance.

Mayor Anderson called the Special Meeting of the Kelso City Council to order. Mayor Veryl Anderson led the flag salute. Councilmembers in attendance were Keenan Harvey, Jim Hill, Lisa Alexander, Brian Wood, Mike Karnofski, Veryl Anderson and Kim Lefebvre.

AGENDA APPROVAL: Upon motion by Councilmember Harvey, seconded by Councilmember Lefebvre. ‘Amend the agenda, move item 8.1 from the Consent Agenda to Council Business 9.3.’ Motion passed, all voting yes.

MINUTES: Upon motion by Councilmember Lefebvre, seconded by Councilmember Alexander, ‘Approve the Minutes of the January 2, 2024 Regular Meeting.’ Motion passed, all voting yes.

PRESENTATION:

Kelso School District – Levy Education: Kelso School District, Superintendent Mary-Beth Tack and Citizens for Kelso Schools President, Mike Haas provided an overview of the Renewal Levy and the benefits to the school district.

CITIZENS BUSINESS: None.

COUNCIL BUSINESS:

2024 City Council Standing Committee/Board Assignments:

The assignments were as follows:

- **Comprehensive Economic Development Strategy Committee**
 - Mike Karnofski, Keenan Harvey, and City Manager Hamilton
- **Southwest Washington Regional Airport Authority**
 - Brian Wood, and Alternate Mike Karnofski
- **Lower Columbia CAP Board**
 - Kim Lefebvre and Alternate Jim Hill
- **Cowlitz Economic Development Council**
 - Keenan Harvey
- **City Audit**
 - Lisa Alexander, Keenan Harvey and Alternate Brian Wood
- **River Cities Transit Authority Board**
 - Lisa Alexander, Keenan Harvey, and Alternate Mike Karnofski
- **Cowlitz Wahkiakum Council of Governments**
 - Mike Karnofski and Alternate Kim Lefebvre
- **Disability Board**
 - Veryl Anderson
- **Fire Pension Board**
 - Veryl Anderson, Finance Director/City Clerk Brian Butterfield and Deputy Clerk Nena Barajas
- **Cowlitz 911 Public Authority**
 - City Manager Hamilton and Alternate Chief Kirk
- **Library Board Liaison**
 - Kimberly Lefebvre and Alternate Jim Hill
- **Lodging Tax Advisory**
 - Kim Lefebvre and Alternate Brian Wood
- **Multi-Agency Coordinating Group**
 - City Manager Hamilton, Alternates Keenan Harvey and Chief Kirk
- **Park Board Liaison**
 - Lisa Alexander and Alternate Kimberly Lefebvre
- **Homeless Housing Task Force**
 - Keenan Harvey and Alternate Lisa Alexander
- **Sewer Operating Board (TRRWA)**
 - Community Development Director Mike Kardas and Public Works Manager Devin Mackin
- **Solid Waste Advisory Committee**
 - Jim Hill and Alternate Keenan Harvey
- **Metropolitan Planning Organization**
 - Community Development Director Mike Kardas and Senior Engineer Will Hoskins
- **Regional Transportation Planning Organization**
 - Mike Karnofski and Alternate Brian Wood
- **Three Rivers Regional Wastewater Oversight Board**
 - Brian Wood and Mike Karnofski
- **TRWWA Oversight Board**
 - Brian Wood and Mike Karnofski

- **County Health Board**
 - Keenan Harvey and Alternate Lisa Alexander
- **Chamber of Commerce**
 - Keenan Harvey and Alternate Veryl Anderson, and Staff Appointee City Manager Hamilton
- **Kelso Business & Community Association**
 - Veryl Anderson and Staff Appointee City Manager Hamilton

Professional Service Contract - RH2 Engineering Inc. Vista-Haussler Drain Rehab: Community Development Director/City Engineer Mike Kardas briefed the Council on the contract. Upon motion by Councilmember Lefebvre, seconded by Councilmember Harvey. 'Approve the contract and authorize the City Manager to sign the agreement.' Motion passed, all voting yes.

Auditing of Accounts:

- Auditing of Accounts - **\$3,308,174.55**

Upon motion by Councilmember Harvey, seconded by Councilmember Karnofski 'Approve the auditing of account in the amount of \$3,308,174.55.' Councilmembers Harvey, Lefebvre, Anderson, Karnofski, Alexander and Wood votes yes. Councilmember Hill voted no. Motion passed.

MANAGER'S REPORT:

Andrew Hamilton: Reported on various meetings he attended.

Finance Director/City Clerk Brian Butterfield: No report.

City Attorney Janean Parker: No report.

Community Development Director/City Engineer Mike Kardas: No report.

Public Works Manager Devin Mackin: Provided an update of current projects and staffing levels in the Public Works Department.

Chief of Police Darr Kirk: Reported on meetings he recently attended and provided a staffing update to council.

COUNCIL REPORTS:

Brian Wood: Reported on recent meetings he attended.

Veryl Anderson: No report.

Jim Hill: No report.

Keenan Harvey: No report.

Lisa Knight Alexander: Reported on recent meetings She attended.

Kim Lefebvre: No report.

Mike Karnofski: Reported on recent meetings he attended.

EXECUTIVE SESSION:

At 7:00 p.m., City Manager Andy Hamilton announced, the Council would adjourn into executive session to discuss the performance of a public employee pursuant to RCW 42.31.1101G. The session was estimated to last until 7:05 PM, with action possible.

At 7:04 PM, The Council reconvened into regular session. Councilmember Lefebvre made a motion to approve the Contract Amendment No. 3 with City Manager Hamilton as presented. Lisa Alexander seconded the motion. **Motion passed, all voting yes. There being no further business, Mayor Anderson adjourned the meeting at 7:04 PM.

**After the conclusion of the meeting and upon a query of Councilmember Wood, the City Attorney ascertained that the action was not on the agenda and as such was not in order at a special meeting. The City Attorney requested that the action be placed on the next City Council agenda for approval and ratification.


MAYOR


CITY CLERK